

**Meeting of Board of Directors
El Jardin Water Supply Corporation**



Rescheduled for Wednesday February 24, 2021 @ 12:00 P.M.

Virtual Meeting 4:00 pm Wednesday, February 17, 2021

Link at www.eljardinwsc.com

El Jardin Water Supply Corporation

1725 N Indiana Ave., Brownsville, Texas 78521

(956) 831-9981

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome

Call the meeting to Order

Pledge of Allegiance

Moment of Reflection

1. Old Business

Action item - Approval of Regular Minutes: January 19, 2021

2. Open Forum for Members; Limit of 3-5 minutes per person or group.

- a. **If you wish to address the Board of EJWSC during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to jsanchez@eljardinwsc.com no later than 8:30 a.m. on the day of the meeting.**
- b. **In that email you must provide:**
 - i. **your legal name,**
 - ii. **telephone number**
 - iii. **the account number you are speaking on behalf of, and**
 - iv. **the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.**
 - v. **You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.**
- c. **In accordance with EJWSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30**

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minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- d. A complaint against a specific employee or officer of EJWSC shall be heard in a Closed Meeting, as authorized by the Texas Government Code Title 5- Sections 551.074(1) and (2). If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.
- e. You must make your points on issues in a constructive and courteous fashion pursuant to Robert's Rules of Order.

3. Action item:

Consider approval of Financial Statement and Raymond James Investment Accounts – January 2021

4. - New Business (*Consider and take possible action on the following*)

Board will enter into executive session for the following:
Consultation with Board's attorney (§551.071)
Deliberation about Real Property (§551.072)
Personnel Matters (§551.074)

- a. Discussion and action on lease release status of Oklahoma property – Mr. Leal/Mr. Peña
- b. Discussion and action on projected cost of living adjustment 2021- Mr. Leal
- c. Consideration/Discussion on salaried exempt vs salaried non-exempt positions – Mr. Leal
- d. Discussion on status of open meetings act – Mr. Peña
- e. Discussion and action to approve 2021 Budget – Mr. Cantu
- f. Discussion and action to award bids for accounting services – Mr. Leal
- g. Discussion and action to award bids for paving of the rear parking area – Mr. Cantu
- h. Discussion and action to approve purchase of trencher – Mr. Cantu
- i. Discussion and action to approve purchase of utility trailer – Mr. Cantu
- j. Discussion and action to approve purchase of hydro excavator – Mr. Cantu
- k. Discussion and action to hire a full time clerk – Mr. Cantu
- l. Discussion and action to approve South Browne Subdivision – Jessica

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- m. Discussion and action on plan of action for natural disaster – Mr. Leal/Mr. Cantu**
- n. Discussion and action on fuel schedules for vehicles – Mr. Leal/Mr. Cantu**
- o. Discussion and action on emergency power for office building – Mr. Leal/Mr. Cantu**

5. Manager's Report; (*consider and take possible action on the following*)

- a. Report; Credit Card Statement – January 2021**
- b. Report; Check Register – January 2021**
- c. Report; Payment of 2003 Bond note to TWDB**

Set next Meeting Date (Tentative Date) _____

Adjournment

Motion by _____ 2nd by _____

@ _____

Signed Pat Schumacher, Secretary/Treasurer,

By Felipe Cantu, Assistant to the Secretary/Treasurer