

Meeting of Board of Directors El Jardin Water Supply Corporation



Regular Meeting 12:00 pm Wednesday, May 19, 2021
El Jardin Water Supply Corporation
1725 N Indiana Ave., Brownsville, Texas 78521
(956) 831-9981
Link at www.eljardinwsc.com

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome

Call the meeting to Order
Pledge of Allegiance
Moment of Reflection

1. Old Business

Action item - Approval of Regular Minutes: April 21, 2021

2. Open Forum for Members; Limit of 3-5 minutes per person or group.

- a. **If you wish to address the Board of EJWSC during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to jsanchez@eljardinwsc.com no later than 8:30 a.m. on the day of the meeting.**
- b. **In that email you must provide:**
 - i. **your legal name,**
 - ii. **telephone number**
 - iii. **the account number you are speaking on behalf of, and**
 - iv. **the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.**
 - v. **You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.**
- c. **In accordance with EJWSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If**

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there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- d. A complaint against a specific employee or officer of EJWSC shall be heard in a Closed Meeting, as authorized by the Texas Government Code Title 5- Sections 551.074(1) and (2). If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.
- e. You must make your points on issues in a constructive and courteous fashion pursuant to Robert's Rules of Order.

3. Action item:

Consider approval of Financial Statement March 2021 (pending) and April 2021 (pending) Raymond James Investment Accounts – April 2021

4. - New Business (*Consider and take possible action on the following*)

- a. Discussion and action on approval of 2020 Audit – Silvia Castanon Haynie and Company
- b. Discussion and action on BPUB renewal of water purchase contract – Mr. Leal / Mr. Peña
- c. Discussion and possible action to refund 2003 bonds – Mr. Peña
- d. Discussion and possible action on release of lien on Oklahoma property – Mr. Peña
- e. Discussion and possible action to explain board requirements on conflict of interest – Mr. Muñoz / Mr. Peña
- f. Discussion and possible action on renewal applications of board members for this coming election – Mr. Muñoz / Mr. Peña
- g. Discussion and possible action on EJWSC by-law changes on
 - Article XI Section 3
 - Article XI Section A
 - Article V Section 2
 - Article IV Section 8
 - Article XX
 - Article IV Section 2
- h. Discussion and possible action on EJWSC by-law Article VIII membership
 - a. Joint membership – husband and wife
 - b. Membership by legal entities (corporations, house of worship, partnerships etc) – Mr. Leal / Mr. Peña
- i. Discussion and action to place on annual meeting ballot the increase on Board stipend/salary – Mr. Leal / Mr. Muñoz

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- j. Discussion and action on approval of signing weekly checks by secretary/treasurer to include additional stipend/salary to travel to El Jardin WSC office to sign checks as per Texas Water Code Ch. 67.006 Officers – Mr. Rosenbaum / Mr. Leal / Mr. Muñoz
 - k. Discussion and action to mail letter to membership on past 3 years Board accomplishments to be mailed with ballot to take advantage of mailing fees – Mr. Leal
 - l. Discussion and action on CCN expansion – Mr. Cantu / Mr. Leal
 - m. Discussion and action on probable pipe and meter relocations and costs in near future – Mr. Muñoz / Mr. Cantu
 - n. Discussion and action to seek grant circuit writer services – Mr. Rosenbaum
 - o. Discussion and action to open additional bank account at Lone Star National Bank or use Raymond James account – J Sanchez
 - p. Approval of standard service connections- Jessica
 - q. Discussion and action to send two staff members to 2021 TRWA Training and Technical Conference in Galveston, TX – Mr. Cantu / J Sanchez
 - r. Discussion and action on TRWA 2021 Office Professionals Conference expenditures – Mr. Cantu / J Sanchez
 - s. Discussion and action to purchase cornerstone dedication plaque – Mr. Muñoz / Mr. Leal
 - t. Discussion and action on employee parking, striping of parking lot and assignment of parking spaces to include management and employee of the month reserved parking space – Mr. Leal
 - u. Discussion on update of water heaters purchase – Mr. Leal
5. **Manager’s Report; (*consider and take possible action on the following*)**
- a. **Report; Credit Card Statement – April 2021**
 - b. **Report; Check Register – April 2021**
 - c. **Report; Central Estates Colonia water improvement project progress report**

Set next Meeting Date (Tentative Date) _____

Adjournment

Motion by _____ 2nd by _____

@ _____

Signed Pat Schumacher, Secretary/Treasurer,

By Felipe Cantu, Assistant to the Secretary/Treasurer