

Meeting of Board of Directors El Jardin Water Supply Corporation



Virtual Meeting 4:00 pm Wednesday November 11, 2020
Link at www.eljardinwsc.com
El Jardin Water Supply Corporation
1725 N Indiana Ave., Brownsville, Texas 78521
(956) 831-9981

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome

Call the meeting to Order
Pledge of Allegiance
Moment of Reflection

1. Old Business

Action item - Approval of Regular Minutes: October 7, 2020

2. Open Forum for Members; Limit of 3-5 minutes per person or group.

- a. If you wish to address the Board of EJWSC during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to jsanchez@eljardinwsc.com no later than 12:30 p.m. on the day of the meeting.**
- b. In that email you must provide:**
 - i. your legal name,**
 - ii. telephone number**
 - iii. the account number you are speaking on behalf of, and**
 - iv. the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.**
 - v. You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.**

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- c. In accordance with EJWSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.
- d. A complaint against a specific employee or officer of EJWSC shall be heard in a Closed Meeting, as authorized by the Texas Government Code Title 5-Sections 551.074(1) and (2). If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.
- e. You must make your points on issues in a constructive and courteous fashion pursuant to Robert's Rules of Order.

3. Action item:

Consider approval of Financial Statement and Raymond James Investment Accounts – September 2020

4. Manager's Report; (*consider and take possible action on the following*)

- a. **Report; Credit Card Statement – October 2020**
- b. **Report; Check Register – October 2020**
- c. **Report; Backflow installation/testing program**

5. - New Business (*Consider and take possible action on the following*)

- a. **Approval of standard service connections – Bertha**
- b. **Discussion and action to approve BID raw water contract for 2021- Jessica**
- c. **Discussion and action on halting the 5 year increment of \$1.00 per MEU – Mr. Rosenbaum**
- d. **Discussion and action on meter swap program update – Mr. Leal**
- e. **Discussion and action on hiring a new field staff employee – Mr. Cantu**
- f. **Discussion and action on landscaping for Oklahoma, Browne and office – Mr. Leal**
- g. **Discussion and action on 2020 Budget Amendments – Mr. Cantu**
- h. **Discussion and action to purchase Kubota zero turn mower – Mr. Cantu**
- i. **Discussion and action to purchase a mini excavator – Mr. Leal**
- j. **Discussion to purchase a backhoe – Mr. Cantu**

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- k. Discussion and action on projected cost of living adjustment 2021- Mr. Leal**
- l. Discussion on summary of employee benefits as of January 2020 – Mr. Leal**
- m. Discussion on Oklahoma property – Mr. Leal / Mr. Peña**
- n. Discussion and action to approve Thanksgiving and Christmas luncheon – Mr. Cantu**
- o. Discussion and action to approve employee and Board Members Thanksgiving and Christmas Holiday Bonus/Gift Cards – Mr. Rosenbaum / Mr. Cantu**
- p. Discussion and action to approve purchase of polo shirts and windbreakers for board members – Mr. Cantu**
- q. Discussion and action to approve purchase of apparel for 12 employees – Mr. Cantu**
- r. Discussion and action on employee betterment account funds- Mr. Leal**
- s. Discussion and action to approve El Cuate Ezequiel Balli Estates Subdivision – Jessica**

Set next Meeting Date (Tentative Date) _____

Adjournment

Motion by _____ 2nd by _____

@ _____ Signed Pat Schumacher, Secretary/Treasurer