

Meeting of Board of Directors El Jardin Water Supply Corporation



Virtual Meeting 12:00 pm Wednesday, March 17, 2021
Link at www.eljardinwsc.com
El Jardin Water Supply Corporation
1725 N Indiana Ave., Brownsville, Texas 78521
(956) 831-9981

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome

Call the meeting to Order
Pledge of Allegiance
Moment of Reflection

1. Old Business

Action item - Approval of Regular Minutes: February 24, 2021

2. Open Forum for Members; Limit of 3-5 minutes per person or group.

- a. If you wish to address the Board of EJWSC during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to jsanchez@eljardinwsc.com no later than 8:30 a.m. on the day of the meeting.**
- b. In that email you must provide:**
 - i. your legal name,**
 - ii. telephone number**
 - iii. the account number you are speaking on behalf of, and**
 - iv. the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.**
 - v. You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.**
- c. In accordance with EJWSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If**

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there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- d. A complaint against a specific employee or officer of EJWSC shall be heard in a Closed Meeting, as authorized by the Texas Government Code Title 5- Sections 551.074(1) and (2). If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.
- e. You must make your points on issues in a constructive and courteous fashion pursuant to Robert's Rules of Order.

3. Action item:

Consider approval of Financial Statement and Raymond James Investment Accounts – February 2021

4. - New Business (*Consider and take possible action on the following*)

Board will enter into executive session for the following:
Consultation with Board's attorney (§551.071)
Deliberation about Real Property (§551.072)
Personnel Matters (§551.074)

- a. Discussion and action on lease release status of Oklahoma property – Mr. Leal/Mr. Peña
- b. Consultation on acquisition of existing 18" water line – Mr. Peña
- c. Discussion and action on projected cost of living adjustment 2021- Mr. Rosenbaum
- d. Discussion and action to award bids for accounting services – Mr. Cantu
- e. Discussion on status of annual meeting and opening of lobby– Mr. Rosenbaum/Mr. Peña
- f. Discussion and action to approve purchase of a hydro excavator – Mr. Cantu
- g. Discussion on update of natural disaster plan to include discussion of purchase of generator – Mr. Muñoz/Mr. Cantu
- h. Discussion and action to transfer funds from Reserve Account Series 2003 Bonds to Infrastructure upgrade account – Mr. Cantu
- i. Clarification of job title to Jessica Sanchez – Mr. Leal
- j. Discussion and action to approve company phones for managers – Mr. Leal
- k. Approval of standard service connections- Jessica
- l. Approval of new subdivisions - Jessica
 - S River Ranch *amended
 - Guadalupe Estates *amended
 - Rio Mobile Home Park

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-Cisneros MPLV

- 5. Manager's Report; (*consider and take possible action on the following*)**
- a. Report; Credit Card Statement – February 2021**
 - b. Report; Check Register – February 2021**
 - c. Report; Boca Chica CCN expansion project**
 - d. Report; TWDB Water Use Survey 2020**
 - e. Report; TCEQ Compliance Investigation**
 - f. Report; Status report of paving of rear parking area**

Set next Meeting Date (Tentative Date) _____

Adjournment

Motion by _____ 2nd by _____

@ _____

Signed Pat Schumacher, Secretary/Treasurer,

By Felipe Cantu, Assistant to the Secretary/Treasurer