

# Meeting of Board of Directors El Jardin Water Supply Corporation



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Sylvia Garza-Perez  
County Clerk  
By:  
Claudia Rodriguez, Deputy  
Cameron County

**Regular Meeting 5:30 PM Wednesday February 20, 2019**  
**El Jardin Water Supply Corporation Office**  
**2200 North Minnesota, Brownsville, Texas**  
**(956) 831-9981**

## Agenda

### Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

### Welcome

### Call the meeting to Order

### Pledge of Allegiances

### Moments of Reflection

### 1. Old Business

Action item - Approval of Regular Minutes: **January 16, 2019**

### 2. Open Forum for Members; Limit of 3-5 minutes per person or group.

### 3. Action item:

Consider approval of Financial Statement – **January 2019**

January - Raymond James accounts - Sais

### 4. Manager's Report; (*consider and take possible action on the following*)

- a. Report; Credit Card Statement
- b. Report; Check Register

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### **4. Manager's Report (continued)**

- c. Update on EnviroMentor Chlorination program system status  
- Cantu**
- d. Update; TxCDBG Program 2019-2020 Funding Requisites - Sais**
  - 1(d) Update; Cameron County Engineer agreed to stamp the Table II engineering application.**
  - 2(d) Customer surveys (items corrected) / grant application in progress.**
- e. Update; On engineering services & grant writing outreach presentation by G4 Engineering - Mr. Ulises Garcia, PE**
- f. Update: Office building construction status; (permit)  
AGH Engineering - Mr. Hernandez / Cantu**
- g. Report; On Annual Water Use Survey Report to the TWDB - Jessica**
- h. Update; On Dockberry Farms payment on account and purchase of twelve (12) 5/8" meters. - Jessica**
- i. Update; On Auxiliary Water, Backflow, One Meter per residence requirements and example of "Change of Classification" letter outreach program.- Sais**
- j. Update; On Audit by Routes regarding Multi-service with one meter  
- Jessica / Cantu**

### **5. - New Business (*Consider and take possible action on the following*)**

- a. Consider approval of Standard Service connections with current list of meter applications – Jessica**
- b. Consider approval of Subdivisions;**
  - 1(b) Esperanza Subdivision a four (4) lot subdivision on Houston Road (see GE&S hydraulic study)**
  - 2(b) Rio Mobile Home Park – Cameron County Engineer's request to owner**
- c. Consider discussion and possible action regarding of an extension for water service on Dockberry Rd. (Larrasquito Property) - Sais**

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- d. Consider discussion and possible action regarding new office bldg's illuminated signage;
  - d(1) AGH presentation (Pending)
  - d(2) Sais presentation and flag pole selection
- e. Consider discussion and possible action regarding cost of living raises for employees.
  - a. 2.8% for (Hourly) Office staff & Field Employees
  - b. 2.8% for (Salary) Distribution Manager
  - c. 1% for (Salary) General Manager
- f. Consider discussion and possible action regarding Membership Fee associated with Woodlands Estates - Jesus Ponce
- g. Consider discussion and possible action regarding Annual Members Meeting timeline and rental location for meeting – Jessica
- h. Requesting approval to pay 2003 Bond note to Wells Fargo Corporate Trust Services by wire transfer from Raymond James Int & Sinking Fund (Interest only payment of \$56, 482.50)
- i. Consider discussion and possible action to apply for credit at the New Love store on FM 511 for gasoline and diesel – Leal
- j. Consider discussion and possible action to set a new testing fee in lieu of existing Tariff fee under section “G” page 5 paragraph 25. Monies to be used for establishing a employee recreation area at the Oklahoma property - Leal
- k. Consider discussion and possible action regarding Ground Breaking Ceremony – Leal
- l. Consider discussion and possible action regarding relocation of existing 6” inch water main @ drainage canal crossing alongside FM 511 bridge (see map). Request to hire Engineer to search for existing permit which allowed the initial placement of the water main within TxDOT HWY ROW - Cantu

Set next Meeting Date (Tentative Date)\_\_\_\_\_

Adjournment

Motion by \_\_\_\_\_ 2<sup>nd</sup> by \_\_\_\_\_

@\_\_\_\_\_

Signed Pat Schumacher, Secretary Treasurer,

By Mario A. Sais, Assistant to the Sec/Treasurer