Meeting of Board of Directors
El Jardin Water Supply Corporation

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Sylvia Garza-Perez
County Clerk
Diana Gomez, Deputy
Cameron County

Special Meeting 5:30 PM Wednesday August 15, 2018
El Jardin Water Supply Corporation Office
2200 North Minnesota, Brownsville, Texas

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome
Call the meeting to Order

Pledge of Allegiances

Moments of Reflection

1. Old Business

Action item -

1. Approval of Regular Meeting Minutes; July 11, 2018

2. Approval of Special Meeting Minutes; July 20, 2018

2. Open Forum for Members; Limit of 3-5 minutes per person or group.

3. Action item: **Consider approval of June & July Financials**
Myra Flores with Gomez Fragoso and Associates

a) Raymond James Investment Statement – July 2018

4. Manager's Report; ***(Consider and take possible action on the following)***

a. **Report; Vehicle Fuel Expense**

b. **Report; Credit Card Statement – June & July**

c. **Report; Check Register – June & July**

d. Report; Chlorination Status for North & South Systems

e. Report; Update from GE&S status report on 4.5 acre plat signatures

f. Counsel's report on response from Mr. Walker (Airport Director) status of runway expansion time line – Attny Pena

g. Counsel's report on response letter from TWDB for CCN request

h. Update on hiring a full time cashier - outsourcing to Employment Agency.

i. Update on Urquieta Hydrant installation

j. Update on Tower Beacon repairs and Annual TCEQ tank inspection

k. Review of 4 x 8' Construction Site Advertisement

l. Update; Discussion and Possible Action regarding Dockberry Farms Estates

m. Report; On Public Drinking Water Conference – Ms. Schumacher / Jessica

5. - New Business *(Consider and take possible action on the following)*

a. Consider approval of Standard Service connections with current list of meter applications – Jessica

b. Consideration and Possible Action regarding a one lot re-subdivision of the previously approved Allala Subdivision. Re-subdivision includes sale of partial to BPUB for lift station site.

c. Consider discussion and possible action regarding building a Metal Bldg., for equipment storage at the water tower site - Leal

Meeting of Board of Directors
El Jardin Water Supply Corporation

d. **Consideration and possible action to review El Jardin's Mission Statement (duties and guidelines for management) – Ms. Schumacher**

e. **"Discussion, consideration and take action on amended engineering contract with AGH Engineering & Surveying" - Attny Pena**

f. **"Discussion, consideration and take action on resolution authoring El Jardin Water Supply Corporation to purchase certain real estate known as "All of lot five (5), Ernestina Zamora Replat No. 1, Cameron County, Texas, according to map Records of Cameron County, Texas, being a replat of Ernestina Zamora Subdivision, recorded in Cabinet 1, Page 1468-B, Map Records of Cameron County, Texas." - Attny Pena**

g. **Consider discussion and possible action regarding Settles & Associates upgraded (Main Server Back Up System) - Fritz Settles**

h. **Consider discussion and possible action regarding Jesus Ponce request for waiver and reimbursement of Membership Fee. - Mr. Jesus Ponce Woodlands Developer**

i. **Consider discussion and possible action regarding office lease. - Attny Pena**

j. **Consider discussion and possible action regarding purchasing AD space in Valley Interfaith Promotional Brochure**

k. **Discussion and Possible Action regarding the following – Leal**

- **k.1** Use of corporation vehicles by GM and DM
- **k.2** Use of corporation cell phones by GM and DM
- **k.3** Corporation Logos on all vehicles
- **k.4** Cross training for GM and DM positions
- **k.5** Review employee hiring without board authorization / awareness

Meeting of Board of Directors
El Jardin Water Supply Corporation

l. **Discussion and Possible action to purchase a concrete mixer - Leal**

m. **Consider and take action on termination of legal services from Fryer and Hansen Law Offices.**

n. **"Consider and take action regarding source(s) of funding for future building of El Jardin Supply Corporation office building" - Attny Pena**

o. **Consider and take action to purchase of 1,000 lb capability Tommy Lift gate for 2007 Chevy Silverado with installation**

p. **Consider and take action to continue with Estrada Hinojosa Investment Bankers to petition for investors to refinance the 2003 Bond note.**

q. **"Consider and adopt the proposed corporate resolution authoring the chairman of the board of the El Jardin Water Supply Corporation to execute documents for the purchase of real estate." – Attny Pena**

r. **Consideration and possible action regarding a Nine (9) Lot subdivision by developer JULUMAR, LTD. Subdivision is located on Houston and N. Dakota Ave. Presentation by Jorge De La Cruz from AMBIOTEC ENGINEERING.**

Set next Meeting Date (Tentative Date)_____

Adjournment
Motion by _____ 2nd by_____@_____

Signed Ms. Pat Schumacher Secretary / Treasurer

By, Mario A. Sais assistance to the Secretary / Treasurer