

Meeting of Board of Directors
El Jardin Water Supply Corporation

FILED FOR RECORD
AT 4:10 O'CLOCK P.M



FEB 14 2020

SYLVIA GARZA-PEREZ
CAMERON COUNTY CLERK
DOC No. 45

Special Meeting 5:30 pm Wednesday February 19, 2020
El Jardin Water Supply Corporation Office
1725 N Indiana Ave., Brownsville, Texas 78521
(956) 831-9981

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome
Call the meeting to Order
Pledge of Allegiances
Moments of Reflection

1. Old Business

Action item - Approval of Regular Minutes: **January 8, 2020 & January 15, 2020**

2. Open Forum for Members; Limit of 3-5 minutes per person or group.

3. Action item:

Consider approval of Financial Statement and Raymond James Investment Accounts - **December 2019 and January 2020** - Myra Flores from Gomez Fragoso

4. Manager's Report; (consider and take possible action on the following)

- a. Report; Credit Card Statement – January
- b. Report; Check Register – January
- c. Report; Payment on 2003 Bond note to Wells Fargo by wire transfer from Raymond James Interest & Sinking Fund
- d. Report; G & T Subdivision on Hockaday Rd.
- e. Report; Water loss/Flushing report
- f. Report; Meter swap program
- g. Report; Follow up with BPUB regarding customer complaints on

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sewer flat rate

- h. Report; Reimbursement on water main breaks by contractors
- i. Report; Office building construction status
- j. Report; Mueller three sided building
- k. Report; Expansion of our system in and out of our CCN
- l. Report; Potential subdivisions within our CCN

5. - New Business (Consider and take possible action on the following)

- a. Discussion and action to approve job description created for General Manager – Mr. Peña
- b. Discussion and action to approve 2020 Budget – Mr. Cantu
- c. Discussion and action to approve 800' In ft. of 8" line expansion on Smith Rd for Guadalupe Estates subdivision - Mr. Cantu.
- d. Discussion and action on halting the 5 year increment of \$1.00 per (MEU) – Mr. Leal
- e. Discussion and action to select committee for RFQ's on Central Estates Engineer services – Jessica
- f. Discussion and action to approve attendance to RuralWaterCon 2020 – Mr. Cantu
- g. Discussion and action to hire two full time employees for meter swaps – Mr. Leal
- h. Discussion and action to approve cost of material for new mezzanine design by AGH Engineering – Mr. Cantu
- i. Discussion and action to hire a pest control agency – Mr. Cantu
- j. Discussion and action to approve cleaning services or personnel for new office building – Mr. Cantu
- k. Approval of new subdivision - Renteria Subdivision - three lot with one existing meter -Jessica
- l. Approval of Standard Service connections – Bertha

Set next Meeting Date (Tentative Date) _____

Adjournment

Motion by _____ 2nd by _____

@ _____



Signed Cesario M Leal III, President