

Meeting of Board of Directors El Jardin Water Supply Corporation



Virtual Meeting 1:00 pm Wednesday September 23, 2020

Link at www.eljardinwsc.com

El Jardin Water Supply Corporation

1725 N Indiana Ave., Brownsville, Texas 78521

(956) 831-9981

Agenda

Executive Session:

The El Jardin Water Supply Corporation's Board of Directors reserves the right to adjourn into Executive Session at any time to discuss any of the matters listed below, as authorized by Chapter 551 of the Texas Government Code, Vernon's Civil Statutes, Subchapter D, as it pertains to private consultation with the Board's attorney (§551.071); deliberation about Real Property (§551.072); deliberations about Gifts and Donations (§551.073); as it pertains to Personnel (§551.074) and; deliberations about Security Devices (§551.076). EXECUTIVE SESSION ITEMS MAY BE DISCUSSED AND ACTED UPON, IF APPROPRIATE IN OPEN SESSION.

Welcome

Call the meeting to Order

Pledge of Allegiance

Moment of Reflection

1. Old Business

Action item - Approval of Regular Minutes: March 18, 2020 regular meeting, March 18, 2020 emergency meeting, March 23, 2020 regular meeting and May 18, 2020 RFQ Committee meeting

2. Open Forum for Members; Limit of 3-5 minutes per person or group.

- a. If you wish to address the Board of EJWSC during the Public Comment portion of today's meeting about an item on this agenda or another issue, you must send an email to jsanchez@eljardinwsc.com no later than 12:30 p.m. on the day of the meeting.**
- b. In that email you must provide:**
 - i. your legal name,**
 - ii. telephone number**
 - iii. the account number you are speaking on behalf of, and**
 - iv. the agenda item or topic of discussion you wish to address. If an item is not on the agenda, it will be limited to a discussion of placing the topic/item on the agenda for a subsequent meeting. Tex. Gov. Code §551.042.**

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- v. You will be notified via email of your invitation to join the public meeting via Zoom and provided a link with which to log into the meeting.

- c. In accordance with EJWSC Policy, only those persons who have timely and properly submitted the email described above shall be heard. The speaker must limit remarks to three minutes. The Board shall allot no more than 30 minutes for the Public Comment portion of the meeting and a total of no more than 12 minutes for any specific agenda item and 3 minutes per person. If there are more than four (4) individuals wishing to speak on a specific agenda item, those signing the request must allocate the time amongst themselves so as not to exceed 12 minutes per agenda item.

- d. A complaint against a specific employee or officer of EJWSC shall be heard in a Closed Meeting, as authorized by the Texas Government Code Title 5-Sections 551.074(1) and (2). If your topic concerns a complaint against a specific employee or officer, please note this on the sign-in sheet. The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

- e. You must make your points on issues in a constructive and courteous fashion pursuant to Robert's Rules of Order.

3. Action item:

Consider approval of Financial Statement and Raymond James Investment Accounts – March, April, May, June, July and August 2020

- 4. **Manager's Report; (*consider and take possible action on the following*)**
 - a. **Report; Credit Card Statement – March - August**
 - b. **Report; Check Register – March - August**
 - c. **Report; Water loss/Flushing report – March - August**
 - d. **Report; Meter swap program – Year to Date**
 - e. **Report; Texas Mutual Dividends reimbursement 2019**

- 5. **- New Business (*Consider and take possible action on the following*)**
 - a. **Discussion and action to postpone annual members meeting and election until 2021**
 - b. **Discussion and action on change of bylaws in annual meeting by membership vote – Mr. Leal**
 - c. **Discussion and action to migrate to paper billing – Mr. Leal**
 - d. **Discussion and action to approve professional engineering consulting services for Central Estates – Mr. Cantu**
 - e. **Approval of standard service connections – Bertha**

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Set next Meeting Date (Tentative Date) _____

Adjournment

Motion by _____ 2nd by _____

@ _____

Signed Pat Schumacher, Secretary/Treasurer

By Felipe Cantu, Assistant to the Sec/Treasurer